



Form

Supplier Process/Material Change Request Form

Purpose: *To evaluate and approve the risks, costs, and benefits of proposed changes to ODL PPAP approved components prior to implementation of proposed changes in the supplier's facility.*

Types of Changes Requiring Prior ODL Approval: (Circle One)

1. **Supplier Requested Engineering Changes.**
2. **Tooling: Transfer/Replacement/Refurbishment/Additional.**
3. **Correction or Discrepancy to Specifications.**
4. **Tooling Has Been Inactive for More Than One Year.**
5. **Change to an Improved Process, Construction, or Material.**
6. **Sub-Supplier Material Sourcing Change.**
7. **Part to be Produced at a New or Additional Location.**
8. **Other – Please Specify:** _____

Estimated current yearly volume you plan to ship to ODL _____

Your current component/assembly sale price _____

Your proposed new component/assembly sale price _____

Multiply the volume times the difference in sale price _____

How long will it take to implement the proposed change? _____

Supplier, please print and sign your name, title, and date:

Print Name: _____ Sign Name: _____

Title: _____ Date: _____

-----For ODL Use Only-----

Approved/Rejected By (circle one): _____

Date: _____ Assigned Log Number: _____

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Authored by: Scott Parish
Approved by: Sean Murray

Comments: _____

Doc #	Revision	Author	Dir./Mgr. Approval	Reason for update	Doc. Control Approval
FPU-001	IR	Scott Parish	-	New controlled form.	S. Murray